



President's Cabinet Meeting Minutes

Date: Wednesday, July 10, 2013

Location: George Washington Hall, Room 303

Present: President's Cabinet: Richard Hurley, President; Salvatore Meringolo, Vice President for Advancement and University Relations; Jonathan Levin, Provost; Richard Pearce, Vice President for Administration and Finance; Jeffrey Rountree, CEO, UMW Foundation; Martin Wilder, Chief of Staff

Absent: Leah Cox, Special Assistant to the President for Diversity and Inclusion; Douglas Searcy, Vice President for Student Affairs

1. Update on Dashboards
Presented by Jonathan Levin, Provost
 - The Cabinet evaluated and discussed the current dashboard data reports.
2. Board of Visitors Retreat
Presented by Martin Wilder, Chief of Staff
 - New member appointments for the Board of Visitors have not yet been made.
3. Designating Building Coordinators
Presented by Richard Pearce, Vice President for Administration and Finance
 - Discussion of appointing a go-to person to act as a building coordinator for each campus building and offering them stipend. It was suggested that a list of responsibilities be prepared. There will be further review of this proposal.
4. Smart Phones
Presented by Richard Pearce, Vice President for Administration and Finance
 - Department of Accounts has announced that if you have a smart phone, the stipend you receive is not taxable. If your phone does not have a data plan, it is taxable.
5. New Administrative Software
Presented by Richard Pearce, Vice President for Administration and Finance
 - Looking at payroll software that is able to track hours.

- Purchasing modules for People Admin, the management software used by Human Resources.

Next Cabinet Meeting: July 17, 2013, 2:00 p.m., George Washington Hall, Room 303