

Help us Name the University's Time Reporting System!

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What is the UMW Time Reporting System?

UMW is moving forward from a paper to a cloud based electronic time reporting system.

Benefits include:

For Employees, depending on your department, you will:

- Swipe your EagleOne ID at the time clock; or
- Use web entry to electronically record your time
- Use the time clock or web entry system for leave reporting
- Check your leave balances as of today or a future date
- Electronically request approval for leave
- Electronically review and approve your timesheet
- The system automatically calculates hours, overtime and comp time
- View your upcoming work schedule

For Managers/Supervisors:

- Electronically review and approve your employees' timesheets
- Electronically approve your employees' leave requests
- View your employees' leave balances as of today and/or a future date
- Assign employee's work schedules (if applicable)
- Have access to informative reports

Now that you have a general understanding of the system....

[ENTER TO WIN](#)

If your entry is chosen, you will win \$25.00 on your EagleOne card, sponsored by Pepsi.

Contest ends Thursday, July 31, 2014.