

Form 1095 – Tax Information for Employees

Form 1095 is an IRS form that provides information regarding health coverage for you and your dependents during calendar year 2016. DHRM will prepare and mail 1095 forms to employees in the state health plan beginning the week of January 30, 2017.

The following information is adapted from the IRS website:

[Affordable Care Act and Taxes - At-A-Glance](#)

The 1095 form is not needed to file your taxes and does not have to be attached to your return.

Documentation individuals can gather in advance:

Proof of Insurance

Taxpayers are not required to send the IRS information forms or other proof of health care coverage when filing their tax return. However, it's a good idea to keep these records on hand to verify coverage. This documentation includes:

- Form 1095 information forms,
- insurance cards,
- explanation of benefits,
- statements from your insurer,
- W-2 or payroll statements reflecting health insurance deductions,
- records of advance payments of the premium tax credit and
- other statements indicating that you, or a member of your family, had health care coverage.

Some taxpayers may not receive a Form 1095 by the time they are ready to file their 2016 tax returns. Like last year, taxpayers can prepare and file their returns using other information about their health insurance. You should not attach any of these forms to your tax return.

If you have not received your Form 1095 by the middle of February, please contact your Benefits Administrator.