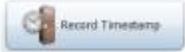
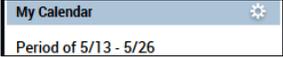
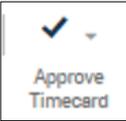
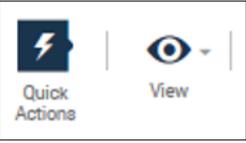
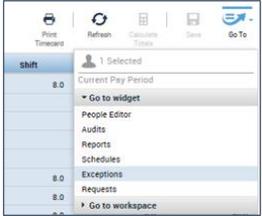
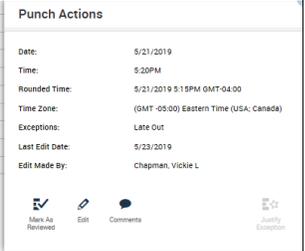
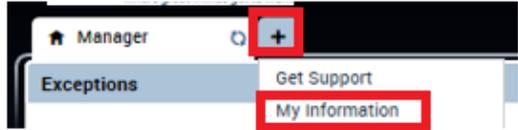
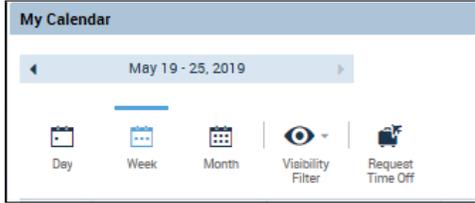
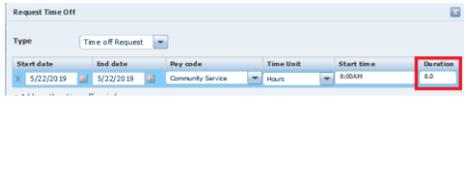
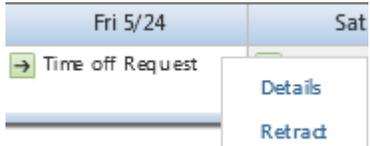
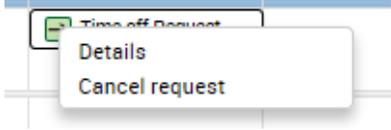
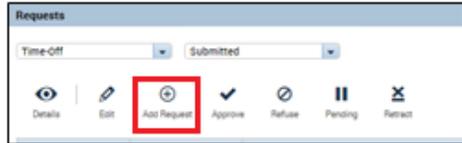


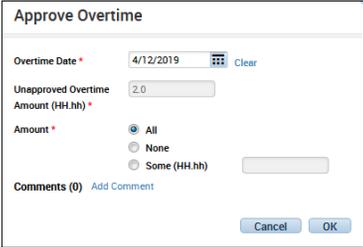
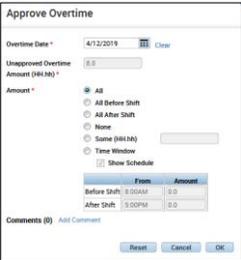
MYTIME COMPARISON CHART

Update		Previous Version	Current Version
1	<i>Sign out</i> has moved from the top left to the top right of the page.		
2	Visual change to Record Timestamp button		
3	The monthly calendar display in <i>My Calendar</i> displays as a list.		
4	Timecard footer defaults to expanded view which can be closed by the user if desired.		
5	Additional Icons have been added to the top of the Timecard.		
6	Within the Timecard, selection of the new <i>View</i> Option allows <i>Exception</i> or all <i>Punch</i> views		
7	Selection of the new Quick Actions button expands to edit Timecards for Exception correction without opening <i>Punch Actions</i> at each Timecard cell level.		

MYTIME COMPARISON CHART

Update	Previous Version	Current Version
<p>8 Manager <i>Workspaces/My Information</i> has moved from the top right of the page to a plus tab on the primary workspace</p>		
<p>9 Upon login, managers land on the <i>Exceptions Summary</i> form rather than <i>Exceptions</i>. View defaults to <i>All Home and Transferred In</i>.</p>		
<p>10 Calendar Icons have changed once the <i>Pop-out</i> option is chosen. Icons have been updated for ease of selection.</p>		
<p>11 The <i>Duration</i> field on the Request Time Off has been updated to <i>Daily Amount</i>.</p>		
<p>12 The <i>Retract</i> option on a <i>Request for Time Off</i> has been changed to <i>Cancel Request</i>.</p>		
<p>13 New <i>Add Request</i> icon has been added for managers requesting time off for their employees.</p>	<p>Request Time Off Requests>Request Time Off</p>	

MYTIME COMPARISON CHART

			Requests>Add Request
14	<p>Overtime Approval options for Classified Exempt include <i>All before Shift</i>, <i>All After Shift</i> and <i>Time Window</i> DO NOT USE.</p> <p>Use only <i>All</i>, <i>None</i>, or <i>Some</i> as in Previous version.</p>	 <p>The screenshot shows the 'Approve Overtime' dialog box. The 'Overtime Date' is 4/12/2019. The 'Unapproved Overtime Amount (HH:hh)' is 2.0. Under the 'Amount' section, the 'All' radio button is selected, while 'None' and 'Some (HH:hh)' are unselected. There are 'Cancel' and 'OK' buttons at the bottom.</p>	<p>Requests>Add Request</p>  <p>The screenshot shows the 'Approve Overtime' dialog box. The 'Overtime Date' is 4/12/2019. The 'Unapproved Overtime Amount (HH:hh)' is 6.0. Under the 'Amount' section, the 'All Before Shift' radio button is selected, while 'All', 'All After Shift', 'None', and 'Some (HH:hh)' are unselected. There is a 'Time Window' section with a 'Show Schedule' button. Below that is a table with columns 'From' and 'Amount'. The table has two rows: 'Before Shift' with '5:00PM' and '6.0', and 'After Shift' with '5:00PM' and '6.0'. There are 'Reset', 'Cancel', and 'OK' buttons at the bottom.</p> <p>Approve Overtime for Classified Exempt using <i>All</i>, <i>None</i>, or <i>Some</i></p>